

# GCCF

# Gulf Coast Claims Facility

[www.GulfCoastClaimsFacility.com](http://www.GulfCoastClaimsFacility.com)

## **GULF COAST CLAIMS FACILITY**

P.O. BOX 9658

Dublin, OH 43017-4958

Telephone: 1-800-916-4893

Facsimile: 1-866-682-1772

You submitted an Interim Payment or Final Payment Claim Form to the Gulf Coast Claims Facility (“GCCF”) relating to the Deepwater Horizon Incident on April 20, 2010 and resulting oil spill in the Gulf of Mexico (the “Spill”). In order for the GCCF to accurately determine your total damages for all of 2010, if you have not already done so, you must submit documents reflecting your gross earnings as an Individual Claimant or your total revenues and expenses as a Business Claimant from May 1, 2010, through December 31, 2010, or documents proving that you did not receive income or earn revenue for any part of that period. Incomplete records will delay the review of your claim, will affect the damages calculation, and may cause your claim to be denied. You should make sure that you have submitted to the GCCF complete information for all of 2010. **If you have not already done so, send complete information for all of 2010 to us now. Your file will be evaluated and your payment calculated based upon the most recent information submitted by you to the GCCF.**

If you are an Individual Claimant, you should receive your 2010 W-2 forms and/or 1099 forms from your employer(s) by January 31, 2011. You should send us copies of those documents as soon as possible to show your complete 2010 financial information needed for the review of your claim for lost earnings. If you receive 2010 W-2 forms or 1099 forms from multiple employers, you must send copies of all of them to us.

You may submit documents to us by mail, by online upload to [www.GulfCoastClaimsFacility.com](http://www.GulfCoastClaimsFacility.com), by fax at 1-866-682-1772, by email at [info@gccf-claims.com](mailto:info@gccf-claims.com), or by visiting one of our Site Offices. **Make sure that you write your Claimant Identification Number on each document you submit**, so that we can properly attach your documents to your claim. You should submit this information to us immediately upon receipt of this letter to ensure the prompt processing of your claim.

If you have questions, contact us toll free at 1-800-916-4893 (you will be prompted for multilingual telephone assistance), email at [info@gccf-claims.com](mailto:info@gccf-claims.com) or visit our website, [www.GulfCoastClaimsFacility.com](http://www.GulfCoastClaimsFacility.com). For TTY assistance call 1-866-682-1758. Be sure to provide your Claimant Identification Number, your full name and your current address in all correspondence with the GCCF.

You should also refer to the [GCCF Document Requirements](#) for further information.